## Create a CDR Account & Make an Appointment for a Minor

- 1. Go to the website patientportalfl.com
- 2. Click on Create Account if you do not have an account
  - a. If you do, skip to Step 11
- 3. The PARENT/GUARDIAN will need to create an account for yourself, AND then add in the minor that needs the vaccination

CDR HealthPro <sup>®</sup>			Home	Create An Account	Find A Location	Login		
	WELCOME TO CI COVID-19 TESTING A							
STEP 1 Create an Account	STEP 2 Select Get Tested or Get Vaccinated	STEP 3 Register for Your Visit	STEP 4 Present Your Code at the Site					
ACCOUNT SIGN-UP REALT ACCOUNT Vor und Vorste an Account in order to get Tested or schedule prof Vaccination Appointement. Dice you have created your account, prof still need in schedule your vaccination appointement and complete the model accreating appartitionnains by clicking. VET VACCINATE2' in the homespage of your account access.								
For customer support question, please contact us: • Testing and Testine Real Assistance (1939) 389-419 • Vaccination Registration Assistance Main (1844) 770-4540 • Illiborough County Vaccination Exhedulary (1859) 444-527 • Email us at Coefd/Tospport[jacdmagden.com								

- 4. Complete the contact information
- 5. Complete the demographics
- 6. You need to select an Occupation
  - a. If your occupation is not listed, select Other

Select One	
Select One	
Healthcare Worker	
Emergency Service Personnel	
Firefighter	
Sworn Law Enforcement Officer	
Pre-K to Secondary Education Employee (including staff and bus drivers)	
Licensed Child Care/Family Care Provider	

- 7. If you are deemed Medically Vulnerable or Extremely Vulnerable, select Yes or No
  - a. If you select Yes, you must present the required completed DOH Extremely Vulnerable form the completed form will NOT be returned to you
- 8. Complete the insurance section
- 9. Complete the required acknowledgements
- 10. Click Sign-up

## 11. Click on **REGISTER Minors/Wards** at the top of the page



- 12. Enter the demographic information for the Minor/Ward
  - a. Please note that the parent or legal guardian's contact information will be used
- 13. Complete the required acknowledgments on behalf of the minor/ward
- 14. Click on Vaccinate Minors/Wards at the top of the page

<b>CDR HealthPro</b> <sup>®</sup>	Home	Get Tested	Get Vaccinated	My Tests	My Vaccinations	Register Minors/Wards	Vaccinate Minors/Wards	

- 15. Answer if the minor/ward is considered medically vulnerable
  - a. If Yes, you will need to provide a completed EO-21-47 Extremely Vulnerable form completed by a licensed physician
    - i. This form will not be returned to you
- 16. The site may ask if you have an entry code
  - a. Select NO
  - b. Select Orange from the drop-down list

## i. If Orange is not listed, then there are no appointments available – an appointment cannot be made at this time – check back later

c. Click Next



- 17. Select the Orange County Convention Center location and click Next
- 18. Select your date and time for the 1<sup>st</sup> appointment
  - a. The 2<sup>nd</sup> dose appointment is <u>automatically</u> scheduled for 21 days from your first appointment
- 19. You will receive an email or text (depending on how you set up your notifications) with your QR code for your appointment. This is what a QR code looks like.

