

**Mission:**

To protect, promote & improve the health of all people in Florida through integrated state, county & community efforts.



**Ron DeSantis**  
Governor

**Scott A. Rivkees, MD**  
State Surgeon General

**Vision:** To be the Healthiest State in the Nation

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## Employer Notification of Isolation Precautions for COVID-19

This letter is to inform you that your employee has received laboratory results confirming COVID-19 infection. CDC guidance and [Orange County Emergency Executive Order 2020-12](#) require this individual to carry out isolation precautions until he/she meets return-to-work criteria described in the State-issued guidance: [Essential Staff Return-to-Work Criteria](#).

Additionally, per CDC and State requirements, any staff members, employees, customers, or clients who have had exposure to this individual, beginning two days prior to symptom onset (or positive test date if individual has had no symptoms), should be notified and advised to quarantine at home for 14 days following the most recent exposure to the sick individual.

**NOTE: *Laboratory result to be attached to this communication by the employee to verify diagnosis, if required by employer.***

Please see the links below for further guidance:

- [CDC Guidance to Businesses and Employers](#)
- [CDC Business and Employer Frequently Asked Questions](#)
- [Essential Staff Return-to-Work Criteria](#)

Thank you for your cooperation with the Department of Health's request for isolation and quarantine.

Sincerely,

**Thomas Prince, MD**

Medical Director

Florida Department of Health in Orange County  
6101 Lake Ellenor Drive, Orlando, FL 32809