

# GO ON RECORD

with Florida SHOTS™

## SHOTS RECORD RETRIEVER



## Get Your Child's Florida Certification of Immunization<sup>1</sup> (DH Form 680)

### Important:

The DH Form 680 will be sent to your computer in .pdf file format. You must have Adobe® Reader® installed on your computer before you will be able to see and print the DH Form 680. **If you don't have Adobe® Reader® installed on your computer, please click on the "Get Adobe® Reader®" link below and follow the installation instructions on adobe.com's site.**

- Step 1:** Ask your health care provider for the State IMM Id and Certification PIN of your child's DH Form 680. This may already have been given to you by your provider on a piece of paper titled: "CONFIDENTIAL GET DH 680 FORM INFORMATION".
- Step 2:** Install Adobe® Reader® on your computer if it is not already installed.
- Step 3:** Enter the State IMM Id and Certification PIN given to you by your health care provider into the fields to the right.
- Step 4:** Click the "Retrieve Form" button.
- Step 5:** When your DH Form 680 is located it will be sent to your computer as a .pdf file. Your computer will give you the choice to save the file to your hard drive or to view it. When viewing the .pdf file using Adobe® Reader® you can print the DH Form 680 using your printer.

State IMM Id: \*

Certification PIN: \*

**RETRIEVE FORM**

[More Optional Instructions](#)

\* Asterisk indicates a required field

Your child's DH 680 Form is now ready for use at child care centers and schools.



### What are .pdf files?

A file extension of ".pdf" indicates that the file is in Portable Document Format. This format, developed by Adobe Systems, Inc., is commonly used to make documents and maps available online because it allows for the original document formatting to be maintained for both viewing and printing.

### How to view .pdf files?

Viewing or downloading .pdf files requires that the Adobe® Reader® program is installed on your computer. The Adobe® Reader® program is free, and may be downloaded by going to the following site: <http://www.adobe.com/products/acrobat/readstep2.html>



<sup>1</sup> Only available if issued by your doctor.

If parents encounter any errors, the error message(s) will be displayed between the Certification PIN field and the retrieve button. For a detailed explanation of any error encountered, parents may click the "More Optional Instructions" link to display a page explaining all error messages. (See page two).

State IMM Id: \*

Certification PIN: \*

**Error(s):**

The DH 680 Form could not be found for the information entered.

**RETRIEVE FORM**

[More Optional Instructions](#)

\* Asterisk indicates a required field

## Get DH Form 680 - Instructions

### What you may see on your screen and what it means:

Enter 10 numbers.	The State IMM Id number was entered incorrectly. Carefully enter the number exactly as given to you by your health care provider.
Only numbers are allowed. Do not use letters.	The State IMM Id number was entered incorrectly. Carefully enter the number exactly as given to you by your health care provider.
Only letters and numbers are allowed. A combination of exactly nine letters and numbers must be entered.	The Certification PIN was entered incorrectly. Carefully enter the Certification PIN exactly as given to you by your health care provider. The Certification PIN is a combination of letters and numbers.
The State IMM Id and/or the Certification PIN are invalid.	The State IMM Id or Certification PIN was entered incorrectly. Carefully enter the information exactly as it was given to you by your health care provider. The State IMM Id has only numbers and Certification PIN is both letters and numbers.
The DH 680 Form has not yet been created by your health care provider.	Your DH 680 Form is not ready yet. If more than a day has gone by since you were told that you could get your form, please call your health care provider.
The DH 680 Form could not be found for the information entered.	The State IMM Id or Certification PIN was entered incorrectly. Carefully enter the information exactly as it was given to you by your health care provider. The State IMM Id contains only numbers and the Certification PIN is both letters and numbers.
The DH 680 Form has been decertified.	Your health care provider has marked your DH 680 Form as incorrect and it is no longer available to you. Please contact your provider to find out what you need to do to get a new DH 680 Form.
The DH 680 Form cannot be provided because its Temporary Medical Exemption expired on -----.	The DH 680 Form was given to you as a Temporary Medical Exemption with an expiration date. The form has expired and the DH 680 (Temporary Medical Exemption) Form can no longer be used. Please contact your health care provider to find out if more vaccinations and an updated DH 680 Form are now needed by your child.
Too many unsuccessful attempts have been made.	To help protect your child's health care records, after entering incorrect information three times to get a DH 680 Form, you cannot try again for fifteen minutes because it is blocked. Please wait for fifteen minutes and try again.
Javascript is not enabled in your browser. Javascript must be working for you to be able to retrieve the DH Form 680.	This page requires javascript to be working in your browser. The page has detected that javascript is disabled by your browser options settings or a script blocker is in use.